ITCC

April 13, 2016 – Room 438 - ITD

Agenda

1:00	Update on EA Activity	Jeff Quast
1:15	Update on ITD Activity	Jeff Quast
1:30	Privacy Policy	Cliff Heyne
1:45	Project Exploration and IT Planning	Justin Data
2:15	Social Media	
	Deleted Comments and Retention	Cliff Heyne
2:30	Ransomware	Jeff Quast
2:45	IT Coordinators List Audit	Cliff Heyne
2:55	Future Agenda Items	

EA Activity

Architecture Teams Recaps

- [Security Architecture](#)
- [Data Architecture](#)
- [Application Architecture](#)
- [Technology Architecture](#)

ITD Activity

- Brown Bag Lunch – Review
  - CIO Keynote: Three Secret Virtues of Great IT Contributors
- Chief Information Security Officer (CISO)
  - Sean Wiese
- [SMUG Meeting](#) – April 21, 2016 at WSI
- YouTube EULA Update
- 2017-19 ITD Rates will be published later this week
- Agency Updates at future ITCC meetings

Privacy Policies

Google Analytics (GA) Requirements

- GA ToS states, "You must post a Privacy Policy that… disclose[s] the use of Google Analytics, and how it collects and processes data."

- www.google.com/policies/privacy/partners/

- "If You use Google Analytics Advertising Features, You will adhere to the Google Analytics Advertising Features policy"

Encryption

- Some websites claim to use encryption when, in fact, data in transit is not encrypted

- E.g. "In order to protect personal information gathered this website has security measures in place including firewalls, encryption…"

Project Exploration: Currently

Continuing to evolve a new process surrounding the "$100k" project review (now "Project Exploration")

- When you are ready to begin initiating a project, submit a Project Exploration Questionnaire
- ITD will contact you to discuss your information. (ITD team meets once per month, 4th Thursday)
- ITD team that reviews includes Software Development-Computer Systems-Networking/Telecom.-Security architects, procurement, project management, and enterprise architecture
- Form back to agency includes comments in the above disciplines; still also uses the *Proceed, Involve ITD, Different/Terminate* options
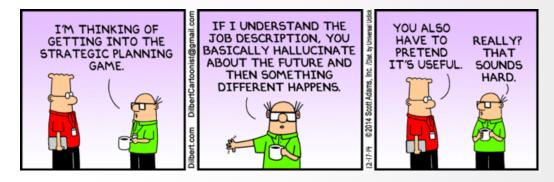- Justin Data manages the process

Project Exploration: Future Mods

- Update business case/project questionnaire

- Updated state form/results

- Standardization of review questions

- Discussion:
  - Any particular ways to make this valuable to you?
  - Different method/form of submitting information? Upload form?
  - Do agencies want to be able to view these online?

Statewide IT Planning

- Received survey feedback
- Steps for this biennium
  - Finalize process (by end of April)
    - Includes some modification of the forms/fields use to collect information
    - Also hoping to utilize SharePoint forms to enter information (and hoping to remove some redundancies of the current process)
  - Communicate process
  - IT Planning Consultants set up meetings with agencies
  - May-July: Planning consultations/meetings
    - Focus is on strategy, so will not be reviewing budget and rate sheets
  - ITD will be keeping this information as "living"

Statewide IT Planning

- Steps for this biennium
  - What is "living"
    - ITD goal to keep a more up to date portfolio of IT project and initiative information (e.g., when a project exploration comes in we should have an idea that it was part of a plan already)
    - Be able to more easily analyze trends, statewide issues
    - As things change, notes added
    - Other benefits and evolutions tbd
  - August 15: Plans due
  - September: SITAC ranking of major projects
  - January: Plan distributed to legislature

PLANNING IS NOT OPTIONAL

Social Media

- April 21st SMUG meeting will address social media records management

Highlights

- The majority of social media content is considered a record
- Content could often fall under record series 2060101 or 450101
- Deleted comments may fall under new record series
- New record series for social media is an option

Ransomware

- Malware that encrypts files and demands ransom (bitcoin) for the encryption key and decryption code

- New form of Malware exploiting existing vulnerabilities
  - Drive by downloads – unpatched browsers, plug-ins, apps
  - Word file with Macro attached to phishing email
    - Old vulnerability – revitalized usage
    - Can do some things to disable Macros (signed, unsigned, or all)

- What happens if you get it?
  - Shut down infected machine(s)
  - **Restore from Backup** or pay the ransom and hope for the key

- User Awareness opportunity – Educate your users!

IT Coordinators List Audit

- Last audit was in 2014

- Expect new audit to begin in May and lead by Terese Birnbaum

- Currently, list consists of four categories

Name	Primary	Secondary	AssuranceNM	AssuranceNM - Additional
Brian May	X		X	
Roger Taylor		X	X	
John Deacon				X

THANK YOU

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